

**Minutes of January Meeting
Flint Hill Board of Aldermen
Held on January 21st, 2009 @ 7:00 p.m.
Knight's of Columbus Lower Level**

Members present and absent:

Mayor Doug Wynn – present
Alderman Roy Scott – present
Alderman David Schmidt – present
Alderdwoman Jackie Jackson – present
Alderman Chris Jacobsen – present

City Engineer Jim Dunajcik, GBA
City Attorney Matt Fairless, Hazelwood & Weber

The January Board of Aldermen meeting was called to order at 7:39 p.m., immediately following the Joint Work Session

1st Item:

Alderman Scott made a motion to approve the agenda as presented. Alderman Schmidt seconded the motion. The city clerk reports 4 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

A copy of the written December 18th, 2008 minutes was emailed (as requested) to the Board of Aldermen in advance of the meeting. The city clerk asked if everyone had received copies of the minutes. All had. Alderman Scott made a motion to approve the minutes. The motion was seconded by Alderman Schmidt. The city clerk reports 4 “yes”, 0 “no”, and “0” abstain. The minutes for the December 2008 Board of Aldermen meeting stand approved on this day, January 21st, 2009.

2nd Item: Engineering report

- DLR Development requested escrow release. The completion list was sent to DLR Development and they have not responded yet.
- Final occupancy will be issued on Flint Hill Country Estates Lot 33. Permit is expired.
- Stop work notice has been issued for 5110 Hwy P. The payment on the permit was returned NSF.
- Contracts have not been received for the Safe Routes to School Grant or from the St. Charles County Road Board for the Mexico Road study.

3rd Item: Sewer/Waste Water Updates

There are currently 163 users on the Waste Water System. There are 16 accounts past due for a total of \$4,354.68. The Profit & Loss Statement for the Waste Water Account for 2008 was included in the Aldermen folders. The Waste Water Account had a loss of \$13,442.31, not including the past due amounts. Added together, the City had a net loss of \$17,796.99 for 2008.

One resident contacted the city stating their mother's home is no longer occupied. Previously, if water service is on at the residence, Waste Water would continue to be billed. This particular residence has a well. Other unoccupied residences are still paying for waste water service so they have full facilities available while attempting to sell the residence. The Board directed the Clerk to cease billing if the resident stated the home would be unoccupied.

The City will begin action to have water service terminated to homes that have a lien in place and are not making any attempt to pay the bill. One additional lien will be placed by the end of the month if the account remains unpaid.

There is an issue that needs to be repaired at the lift station between 1801 and 1823 Grothe Road. In researching the project, it was discovered, there is not an easement for the lift station or the lines. City Attorney recommends the City obtain written permission to access the property and releasing the City from liability. Alderman Schmidt made a motion to allow Mayor Wynn to sign the authorization. Alderman Jacobsen seconded the motion. The City Clerk reports 4 "yes," 0 "no," and 0 "abstain" votes. Motion carried.

4th Item: Communications from the Mayor – Nothing this evening.

5th Item: Communications from the Aldermen
Alderman Jackson advised the Board there is activity at the former Hussey Property (now owned by Wentzville Park Associates).

6th Item: Communications from the City Attorney
Attorney Fairless provided two reports to the Board. The first is regarding the position of City Administrator for the City. The second report was provided regarding Court Administration for the City, outlining options for the City. A draft ordinance will be provided for the City Administrator position.

The City of Wentzville has verbally agreed to seventy-five percent tap-on fees after the City of Flint Hill recoups the costs of the meters. City Counsel will prepare the Waste Water Agreement for review by both cities.

7th Item: Clerk's Report

- Next Board meeting will be February 18th, 2009. Alderman Scott made a motion for the meeting to begin at 6:00p.m. Alderman Jackson seconded the motion. The city clerk reports 4 "yes," 0 "no," and 0 "abstain" votes. Motion carried.
- Next Joint Work Session will be February 9th, 2009, at 6p.m.
- One candidate filed for each Ward's Alderman position.
- The City Clerk will be at a Government Finance Officer Training Friday, January 23rd, 2009, in Columbia, MO.
- The City Clerk requested payroll is moved to the first of each month beginning March 1st. Payroll for the month be approved at the previous month's Board meeting, beginning in February. February bills would include payroll for February, paid immediately at the Board meeting, and payroll for March, payable on March 1st. This would prevent an irregular pay cycle in the future. There have been times when paychecks have been presented six weeks apart, due to a change of regular meeting schedules. Alderman Jacobsen made a motion to change the

payday to the 1st of the month following the board meeting. Alderwoman Jackson seconded the motion. The city clerk reports 4 “yes,” 0 “no,” and 0 “abstain” votes.

- The City Clerk will be out of the office February 23rd, through February 27th, 2009.
- The City of Wentzville is hosting an Open House on Tuesday, February 3rd, 5:30-7:00p.m. regarding the expansion of Mexico Road.

8th Item: Open Forum – not needed this evening

9th Item: Treasurer Report and Approval of Monthly Bills

The City Clerk reviewed the 2008 Profit & Loss Statement for the General Fund. There was an overall loss for the year; however, this was expected with the Comprehensive Plan review.

Alderman Scott made a motion to approve payment of the General Fund bills in the amount of \$11,478.14 and Waste Water Fund bills in the amount of \$6,497.11. Alderman Schmidt seconded the motion. The city clerk reports 4 “yes”, 0 “no”, and 0 “abstain.” Motion carried.

10th Item: Closed Session – Not necessary this evening.

11th Item: Adjournment

There being no further business to discuss, Alderman Schmidt made a motion to adjourn. Alderwoman Jackson seconded the motion. The city clerk reports 4 “yes,” 0 “no,” and 0 “abstain” votes. Meeting adjourned.

Respectfully submitted,

Melissa J. Burton
City Clerk