

**Minutes of March Meeting
Flint Hill Board of Aldermen
Held on March 18th, 2008 @ 7:00 p.m.
Knight's of Columbus Lower Level**

The March Board of Aldermen meeting to order at 7:00 p.m.

Members present and absent:

Mayor Doug Wynn – present
Alderman Roy Scott – present
Alderman David Schmidt – excused
Alderman Jackie Jackson – present
Alderman Chris Jacobsen – present

City Engineer: Jim Dunjacik, GBA; City Attorney: Matt Fairless, Hazelwood & Weber

1st Item: Acceptance of Agenda and Minutes

Alderman Scott made a motion to approve the agenda tabling items 3, 5, and 6 until the April Board meeting. Alderman Jacobsen seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

A copy of the written February 21st, 2008 minutes was e-mailed (as requested) to the Board of Aldermen in advance of the meeting. The city clerk asked if everyone had received copies of the minutes. All had. Alderman Scott made a motion to approve the minutes. The motion was seconded by Alderwoman Jackson. The city clerk reports 3 “yes”, 0 “no”, and “0” abstain. The minutes for the February 2008 Board of Aldermen meeting stand approved on this day, March 18th, 2008.

2nd Item: **PUBLIC HEARING – Rezoning (Rufkahr Tract AG to R-1B)**

Alderman Jacobsen made a motion to open the public hearing. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

There being no business to present at the public hearing, Alderman Scott made a motion to continue the public hearing until the April Board meeting. Alderman Jacobsen seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

Alderman Jacobsen made a motion to close the public hearing. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

3rd Item: Bill 284 — Waste Water Agreement

City Attorney Matt Fairless gave an update regarding the status of the Waste Water Agreement with the City of Wentzville. A copy of Wentzville’s changes to the Agreement were circulated to the Board. Some new issues need to be addressed. Alderman Jacobsen, City Engineer Dunjacik, and City Attorney Fairless will continue to work through the items to finalize the agreement.

Alderman Scott made a motion to table the second reading of Bill 284 until the April Meeting. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

4th Item: Bill 2008-06 East-West Gateway Grant Application

Alderman Scott made a motion to introduce Bill #2008-6. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

City Engineer Dunajcik explained the application process and the application fee of ½ percent of the requested amount. The application fee is \$10,440 and is refundable if not accepted for the program. The decision process is approximately one month. If the application is accepted, the application fee is applied to the total amount the City will be responsible for on the Mexico Road Realignment project.

Alderman Scott made a motion to read Bill #2008-6 in the short form. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried. The city clerk read Bill #2008-6 in the short form.

Alderman Scott made a motion to read Bill #2008-6 in the short form a second time. Alderman Jacobsen seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried. The city clerk read Bill 2008-6 in the short form.

There being no further discussion, Alderman Scott made a motion to vote. Alderman Jacobsen seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

Vote: Alderman Scott - yes
Alderwoman Jackson - yes
Alderman Jacobsen - yes
Alderman Schmidt - excused

Ordinance #2008-06

5th Item: Bill 2008-07 – Safe Routes to School Grant Application

Alderman Jacobsen made a motion to introduce Bill #2008-7. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

City Engineer Dunajcik explained the MoDOT “Safe Routes to School” Grant program. It will provide for sidewalk and roadway improvements in front of St. Theodore School. This grant will not require the City to expend funds for the improvements.

Alderman Jacobsen made a motion to read Bill #2008-7 in the short form. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried. The city clerk read Bill #2008-7 in the short form.

Alderwoman Jackson made a motion to read Bill #2008-7 in the short form a second time. Alderman Scott seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried. The city clerk read Bill 2008-7 in the short form.

There being no further discussion, Alderman Scott made a motion to vote. Alderman Jacobsen seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

Vote: Alderman Scott - yes
Alderman Jacobsen - yes
Alderwoman Jackson - yes
Alderman Schmidt - excused

Ordinance # 2008-07

6th Item: Bill 2008- 8 – Regular Meeting Time and Place

Alderman Scott made a motion to introduce Bill #2008-8. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

Alderwoman Jackson made a motion to read Bill #2008-8 in the short form. Alderman Jacobsen seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried. The city clerk read Bill #2008-1 in the short form.

Alderwoman Jackson made a motion to read Bill #2008-8 in the short form a second time. Alderman Jacobsen seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried. The city clerk read Bill 2008-1 in the short form.

There being no further discussion, Alderman Scott made a motion to vote. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

Vote: Alderman Scott - yes
Alderwoman Jackson - yes
Alderman Jacobsen - yes
Alderman Schmidt - excused

Ordinance # 2008-08

7th Item: Liquor License

- St. Theodore Parish Annual License

The City Clerk reported St. Theodore Parish submitted their application for their annual license and everything is in order with the exception of pictures of the facility. Alderman Jacobsen made a motion to approve St. Theodore Parish liquor license application. Alderwoman Jackson seconded the motion. The city clerk reports 2 “yes,” 1 “no,” 0 “abstain” votes. Motion failed, as the Liquor Code requires approval by a majority of all members elected to the Board—3 votes.

- St. Theodore Parish Picnics

The City Clerk reported St. Theodore Parish submitted applications for the three one-day picnic licenses for June 7th, July 20th, and September 21st, 2008. Alderman Jacobsen made a motion to approve the liquor license application. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Motion carried.

- 8th Item: Engineering report – Mr. Jim Dunajcik, City Engineer, GBA
- There has been no new permit activity.
 - K & R Wholesale has had some inspections on their construction.
 - Disconnect notices have been received from St. Theodore Parish for 5047 Highway P, formerly known as the Momphard House. They will be demolishing the house soon.
 - GBA will be investigating excavation taking place behind 1823 Grothe Road and along the creek at Hwy P and behind the ball park
 - Escrow has been released on Flint Hill Country Estates. Utilities are to be transferred.
 - All three task forces have met and are making progress.

- 9th Item: Sewer/Waste Water Updates
- Billed 161 users March 1st, 2008.
 - Balance due by March 31st, 2008, is \$9,589.99
 - Fourteen accounts are six months or more past due, totaling \$5,353.16.
 - The City Attorney circulated a draft of a bill on collection of delinquent accounts.
 - Lift Station failure again at Town & Country Lift Station on March 13th, 2008.
 - Clean up proposal.
 - From Spring Institute last week:
 - Model Sanitary Sewer Maintenance
 - Slips, Trips, and Other Liabilities

- 10th Item: Communications from the Mayor
- The Mayor advised the city clerk to schedule a City-wide Bulk Trash Pick-up. May is usually the time frame, the weekend following Town & Country Acres' Subdivision Garage Sale. Alderman Jacobsen made the request to avoid scheduling on Memorial Day weekend.

- 11th Item: Communications from the Board
- Alderman Jacobsen asked City Engineer Dunajcik about the waste water lines in Crossroads Development. Mr. Dunajcik advised the system would need to be re-inspected prior to the City's acceptance of the lines.

Alderman Jacobsen asked for clarification on "grandfathering" a business or residence that is making improvements to the building and grounds. Mr. Dunajcik advised the new construction or development would need to be brought to current standards even though a property as it stands before construction is "grandfathered" based on previous zoning requirements.

Alderwoman Jackson asked for clarification on the City's noise ordinance. Mr. Dunajcik advised the noise ordinance is covered in Planning & Zoning Manual Ordinance #133, Chapter 25.09.

- 12th Item: Communications from the City Attorney – Matt Fairless
- Mr. Fairless advised the Board of the progress of the Bill applying to delinquent waste water accounts. He stated that his office would contact the attorney for East Central,

as that has been the manner of proceeding with the agreement to this point. He also recommended that, if the agreement is not addressed at the April 1 meeting that the City City contact East Central Missouri Water and Sewer Authority requesting the City of Flint Hill's request be placed on their Board's agenda.

13th Item: Clerk's report

- 3rd Wednesday is April 16th, 2008, however it conflicts with the Government Finance Officer's Training April 16th – 18th, 2008, and Alderman Schmidt's work schedule. Alderman Jacobsen made a motion to have a special meeting on Tuesday, April 15th, 2008, in lieu of the regular meeting scheduled for the third Wednesday each month. Alderwoman Jackson seconded the motion. The city clerk reports 3 "yes," 0 "no," and 0 "abstain" votes. Motion carried.
- Spring Institute report
 - Solicitor/peddler license is used in other municipalities in the area to control door to door sales. In light of circumstances in the area, this may be a Bill the City would like to review.
- The city clerk has completed the minimum education requirement of 100 hours for the Missouri Registered City Clerk and Certified Municipal Clerk certifications. The clerk will be completing the application and needs a letter of support from the Mayor or a member of the Board of Aldermen.
- GFOA training April 16th – 18th, 2008, at Country Club Resort, Lake Ozark, MO.
- IIMC training, May 18th – 23rd, 2008, in Atlanta, GA.
- Out of the office March 24th – 28th, for Spring Break.
- Kathy and Tom Rothermich provided dessert for the Board.
- The City's lease with the Knight's of Columbus for office space is up September 30th, 2008.
- The Knight's of Columbus have a deadline of August 4th, 2008, to submit a signed contract to pave the parking lot with a hard surface.
- Liquor License and Business License applications and letters will be sent the beginning of April
- Election costs for the April 8th, 2008, election have nearly doubled over last year's cost.
- Elected Officials Conference will take place June 12th & 13th, 2008, in Jefferson City, MO.

14th Item: Open Forum – not needed this evening.

15th Item: Approval of Monthly Bills

The city clerk reported the checks written for the business of the City. Alderman Scott made a motion to approve payment of the General Fund bills in the amount of \$32,755.33 and Waste Water Fund bills in the amount of \$4,188.93. Alderman Jacobsen seconded the motion. The city clerk reports 3 "yes", 0 "no", and 0 "abstain." Motion carried.

16th Item: Closed Session – not needed this evening

17th Item: Adjournment

There being no further business to discuss, Alderman Scott made a motion to adjourn. Alderwoman Jackson seconded the motion. The city clerk reports 3 “yes,” 0 “no,” and 0 “abstain” votes. Meeting adjourned.

Respectfully submitted,

Melissa J. Burton
City Clerk