

**Minutes of April Meeting
Flint Hill Board of Aldermen
Held on April 16th, 2007 @ 7:00 p.m.
Knight's of Columbus Lower Level**

The City clerk will report the county certified election results.

Proposition One: **PASSED, 31 yes, 5 no**

Ward One: **David Schmidt 25 votes**

Ward Two: **Roy Scott, 9 votes**

Newly elected Mayor and Alderman were sworn in by the city clerk at this time.

Members present and absent:

Mayor Doug Wynn – present

Alderman Roy Scott – present

Alderman David Schmidt – present

Alderman Doug Widaman – absent

Alderman Chris Jacobsen – present

Members of the Public: Greg Kneemiller, and Jim Dunjacik, GBA

The April Board of Aldermen meeting was called to order at 7:00 p.m.

1st Item: A copy of the written March 21st, 2007, minutes were emailed (as requested) to the Board of Aldermen in advance of the meeting. The city clerk asked if everyone had received copies of the minutes. All had. Alderman Scott made two corrections to the minutes. Alderman Scott made a motion to approve the minutes with corrections. The motion was seconded by Alderman Schmidt. The city clerk reports 3 “yes”, 0 “no”, and “0” abstain. The minutes for the March 2007 Board of Aldermen meeting stand approved on this day, April 16th, 2007.

2nd Item: Planning & Zoning Commission Report – none needed at this time.

3rd Item: Resolution – Appointment of Planning & Zoning Commission Members
Alderman Scott made a motion to introduce the Resolution to appoint Planning & Zoning Commission Members. Alderman Schmidt seconded the motion. The city clerk reports 3 “yes” votes, 0 “no” votes, and 0 “abstain” votes. The city clerk reported three people had submitted applications to serve on the Planning & Zoning Commission. The applicants are Ted Lauer, Austin Barrick, and Leon Blattel.

Alderman Jacobsen made a motion to read the resolution in the short form, including Ted Lauer, Austin Barrick, and Leon Blattel as the appointees to the Planning & Zoning Commission. Alderman Schmidt seconded the motion. The city clerk reports 3 “yes” votes, 0 “no” votes, and 0 “abstain” votes.

There being no further discussion, Alderman Scott made a motion to approve the resolution. Alderman Schmidt seconded the motion. The city clerk reports 3 “yes” votes, 0 “no” votes, and 0 “abstain” votes. Motion carried. The resolution is given the official title Resolution #118— Appointment of Planning & Zoning Commission Members.

4th Item: Resolution – Appointment of Board of Adjustment Members

Alderman Schmidt made a motion to introduce the Resolution to Appoint Board of Adjustment Members. Alderman Scott seconded the motion. The city clerk reports 3 “yes” votes, 0 “no” votes, and 0 “abstain” votes. Motion carried.

The city clerk reported there is one regular member vacancy and two alternate member vacancies on the Board of Adjustment, but only one application was received. The applicant was Leon Burton.

Alderman Schimdt made a motion to read the resolution in the short form, including Leon Burton as an appointee as a regular member of the Board of Adjustment. Alderman Scott seconded the motion. The city clerk reports 3 “yes” votes, 0 “no” votes, and 0 “abstain” votes. Motion carried.

There being no further discussion, Alderman Jacobsen made a motion to approve the resolution. Alderman Scott seconded the motion. The city clerk reports 3 “yes” votes, 0 “no” votes, and 0 “abstain” votes. Motion carried. The resolution is given the official title Resolution #119— Appointment of Board of Adjustment Member.

5th Item: Engineering report

- Building Permits issued: Allen Ridge, Lot #10, and Tri County Fence pole sign.
- Inspections have taken place at 5093 Hwy P regarding grading violations. Ted Bross of Hwy P Properties, LLC, is working with GBA to get in compliance with regulations.
- Sewer Agreement: No new information has been received from the City of Wentzville regarding the sewer agreement.
- Water System: Alliance is currently not interested at this time in acquiring the City of Flint Hill’s waste water system.
- Crossroads Development has submitted a site plan for Lots 1 and 2. They have withdrawn their request to appear before P&Z until a later date.
- DLR Development has requested escrow release for Flint Hill Country Estates. They are currently working toward finishing some issues so this may be completed. There are some issues with Flint Hill Country Estates record plat that are in the process of being resolved.

6th Item: Sewer/Waste Water Updates

The city clerk reported repairs and maintenance taking place. To date, there has been \$2900 in repairs for the lift station at the Fire Department and the lift station at Mexico Road at Hwy P. O’Fallon Sewer Service recommends replacement of 5 out of 6 hatches, in addition to the 4 latches recommended for replacement by GBA.

Currently, there are 20 accounts past due and 7 accounts more than six months past due.

7th Item: Communications from the Mayor
Nothing at this time.

8th Item: Communications from the Board

Alderman Scott requested the city clerk draft a letter to the County Executive to correct Saint Charles County’s records to reflect the City of Flint Hill as a 4th Class City.

Alderman Jacobsen requested the city look into obtaining an update aerial photo of the City of Flint Hill. Jim Dunjacik, GBA, offered to look into the situation.

9th Item: Clerk's report

- May Meeting Date – 3rd Wednesday is May 16th, 2007
- CDARs Account Maturing April 27th, 2007. Pulaski Bank has not given new rates for the account. The city clerk will contact the board when rates have been received.
- A letter has been drafted recommending Alderman Jacobsen for the Newly Elected Officials Conference Scholarship.
- The city clerk is applying for a GFOA Accounting Academy Scholarship.
- Copy Machine replacement. The city clerk researched and found 3 different copy machines that would meet the city's needs. The city clerk preferred the mid-priced Canon MF6505 at \$699.99. Alderman Schmidt made a motion to purchase the Canon MF 6505 for no more than \$699.99. Alderman Scott seconded the motion. The city clerk reports 3 "yes" votes, 0 "no" votes, and 0 "abstain" votes. Motion carried.
- Business License Applications have started to be turned in. The city clerk will review sales tax records before issuing business licenses.
- Liquor License notifications and applications were sent out previously. Liquor Licenses will be voted on at the May Board of Aldermen meeting.
- The city office will be closed for training April 18th – April 20th, 2007, and May 21st – May 25th, 2007.
- The city office will be closed for the city clerk's vacation June 8th – June 19th, 2007.
- Chief Noonan, Wentzville PD, is still interested in continuing a dialogue regarding police service contract for the City of Flint Hill. He requested that the board develop questions and concerns for him to address. The board requested Wentzville PD continue with a traffic/speed survey within the City of Flint Hill for more accurate information.

10th Item: Open Forum

Mr. Kneemiller recommended the placement of a yellow flashing light on Hwy P in the middle of the City of Flint Hill. Mr. Dunjacik recommended a school zone sign with flashing light. The board directed Mr. Dunjacik to contact Missouri Department of Transportation regarding place of such safety devices.

Alderman Schmidt asked that Missouri State Highway Patrol be contacted regarding traffic enforcement on Hwy P.

11th Item: Approval of Monthly Bills

Alderman Scott made a motion to approve payment of the General Fund bills in the amount of \$10,942.75 and Waste Water Fund bills in the amount of \$8,977.50. Alderman Schmidt seconded the motion. The city clerk reports 3 "yes", 0 "no", and 0 "abstain." Motion carried.

12th: Closed Session – not needed this evening.

13th: Adjournment

There being no further business to discuss, Alderman Schmidt made a motion adjourn. Alderman Scott seconded the motion. City clerk reports 3 “yes”, 0 “no”, and 0 “abstain” votes. Motion carried.

Respectfully submitted,

Melissa J. Burton
City Clerk